

Camp Lejeune Data Mining Technical Workgroup

30 June 2010 Workgroup Meeting Summary

Opening Statements

After introductions, RADL Rodenbeck and Mr. Williams indicated that the Workgroup is a collaborative effort between the US Department of the Navy (DON) and the Agency for Toxic Substances and Disease Registry (ATSDR). As outlined in the Workgroup Charge, the task of the Workgroup is to complete the necessary activities associated with the identification, review and exchange of relevant documents, data, and information that may be of value to ATSDR's Camp Lejeune health activities.

Review of Workgroup Charge

All members of the Workgroup are familiar with and understand the Charge given them by DON and ATSDR leadership.

Discussion and Review of Draft Plan of Operations

Prior to the meeting a rough draft extended outline was provided to the Workgroup members by RADL Rodenbeck. The Workgroup used the rough draft to come to consensus as to the content of the plan. The plan will have five phases:

- Phase 1 – Defining the Scope of Data and Information Needs
- Phase 2 – Methods to Identify Potentially Relevant Data and Information
- Phase 3 – Screen Potential Data and Information
- Phase 4 – Transfer of Identified Data and Information
- Phase 5 – Report of Workgroup's Accomplishments

Target completion dates for each phase will be incorporated into the plan. Throughout the implementation of the various plan phases, DON and ATSDR will assure that they reach consensus on each completed phase and what was accomplished.

The drafting of the various phases of the plan was assigned to either DON or ATSDR depending upon the topic area. The respective DON and ATSDR Leads will be responsible for coordinating the development of their sections of the plan. Drafts will be shared between agencies for review and final agreement.

The members of the work group in attendance agreed that their function would be primarily as a steering committee and that actual field “data mining” would out of necessity, be conducted primarily by others with oversight by the committee.

Assigned Tasks

ATSDR will draft the Plan of Operation sections concerning Phases 1, 4, and 5. DON will draft Phases 2 and 3. The drafted sections will be consolidated into one document by RADL Rodenbeck and Mr. Williams and then shared with the full Workgroup for review, comment and agreement. The following time line was agreed to:

- July 9 – Draft sections exchanged between DON and ATSDR Leads, consolidated into one document, and shared with full Workgroup.
- July 13 –Exchange of comments on the consolidated Plan of Operation.
- July 16 – Plan of Operation Finalized.

Next Workgroup Meeting

The next face-to-face meeting of the Workgroup is tentatively scheduled for the week of July 19 at Camp Lejeune. It will be a multiple day meeting to discuss DON programs/data/information (for example drinking water and remedial) in context of the data and information needs outlined by ATSDR and implementation of the Workgroup’s Plan of Operation. A meeting agenda will be shared with Workgroup members prior to the meeting.

Workgroup Members

US Department of the Navy (DON)

Scott Williams, HQ USMC (DON Lead)

Richard Mach, OASN (EI&E)

Brian Harrison, NAVFAC HQ

Michael Helbling, NAVFAC HQ

Thomas Burton, MCBCL

Agency for Toxic Substances

and Disease Registry (ATSDR)

RADL Sven Rodenbeck (ATSDR Lead)

Susan Moore, DHAC

Morris Maslia, DHAC

Frank Bove, DHS

Robert Fay, Contractor to ATSDR

DHAC – Division of Health Assessment and Consultation

DHS – Division of Health Studies

HQ - Headquarters

MCBCL – Marine Corps Base Camp Lejeune

NAVFAC – Naval Facilities Engineering Command

OASN (EI&E) – Office of the Assistant Secretary of the Navy for Energy, Installations and Environment

USMC – US Marine Corps

Also in attendance at this meeting was the following individual:

Charity Rychak, MCBCL

This summary was finalized on 6 July 2010.