



eFSAP APHIS/CDC Form 1 Amendments

Section 1 Amendment: Change Entity Name, Abstract, or Type



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Click Form 1 on your entity's landing page.

The screenshot shows a web interface for an entity named 'University of Select Agents'. At the top, there is a navigation bar with tabs for 'Home', 'Form 1' (highlighted with a red box), 'Form 2', 'Form 3', 'Form 4', 'Inspections', and 'Admin Center'. Below the navigation bar, the entity name is displayed in a large font. Underneath, there are three columns of key information: 'LEAD AGENCY: CDC', 'REGISTRATION STATUS: Approved', and 'REGISTRATION EXPIRES: 01/30/2022' with a download icon. The next row contains 'Facility Address' (redacted), 'Registration #: 20200130-091620', and 'Responsible Official Emergency #:'. The third row shows 'Responsible Official Name' (redacted), 'Responsible Official Business #:', and 'Primary POC Mobile #: 999-124-7891'. The fourth row displays 'Primary FSAP POC' (redacted), 'Primary POC Office #: 123-456-7890', and 'Secondary POC Mobile #: 333-333-3333'. The fifth row shows 'Secondary FSAP POC' (redacted) and 'Secondary POC Office #: 225-222-2222'. Below this information is a 'Notifications' section with a bell icon, an 'Archive Selected' button, and radio buttons for 'Current' (selected), 'Archived', and 'Flagged'. At the bottom, a table header is visible with columns for 'Select All', 'From', 'Type', 'Date And Time', and 'Notification', each with a dropdown arrow.

| Select All | From | Type | Date And Time | Notification |
|------------|------|------|---------------|--------------|
|------------|------|------|---------------|--------------|

Section 1 Amendment: Change Entity Name, Abstract or Type

Select an Action ✕

Select an action for the APHIS/CDC FORM 1 APPLICATION FOR REGISTRATION FOR POSSESSION, USE, AND TRANSFER OF SELECT AGENTS AND TOXINS.

An entity will complete APHIS/CDC Form 1 to apply to possess, use, or transfer select agents and toxins (as described in 7 CFR part 331, 9 CFR part 121, and 42 CFR part 73). The APHIS/CDC Form 1 is also used to amend an approved registration.

[View](#) [Amend](#)

[Exit](#)

Section 1 Amendment: Change Entity Name, Abstract or Type

The screenshot shows a web application interface with a modal dialog titled "Amendment Selection". The dialog contains a welcome message and a list of amendment options. A dropdown menu is open, showing the following options:

- Section 1 - Change Entity Name, Abstract, or Type
- Section 1 - Change Entity Physical or Additional Address
- Section 2 - Sign Section 2
- Section 3 - Add Select Agent or Toxin
- Section 3 - Reactivate Select Agent or Toxin
- Section 4 - Add/Remove/Modify/Reapply Personnel
- Section 4 - Change Responsible Official
- Section 5A - Modify Entity-Wide Security Assessment and Incident Response
- Section 5B - Modify Entity-Wide Biosafety/Biocontainment
- Section 5C - Modify Entry Requirements for Federal Select Agent Programs Inspectors
- Section 6 - Add New Building
- Section 6 - Add New Room or Suite
- Section 6 - Modify Building
- Section 6 - Modify Room or Suite
- Section 6 - Remove Building
- Section 7AC - Add New Work Objective

Use the dropdown menu to select the correct type of amendment and click "OK"

You will be redirected to Form 1 Section 1, no cover letter is required.

The screenshot shows the same "Amendment Selection" dialog box, but now the dropdown menu is closed and the selected option is "Change Entity Name, Abstract, or Type". An "Ok" button is visible in the bottom right corner of the dialog.

Section 1 Amendment: Change Entity Name, Abstract or Type

Entity Information

Entity Application Number

c0c7e336-f01e-e711-80cf-001dd8003fe2

Current Registration Number

20191204-090628

Entity Name

eFSAP Test Entity

83 of 100 characters left

Physical Address

1020 Valley Drive

83 of 100 characters left

City

Atlanta

43 of 50 characters left

State

Georgia

Zip Code

30329-1234

Additional Physical Address(es)

1022 Valley Drive, Atlanta GA 30029

965 of 1000 characters left

Type of Entity | *Government - State/Local*

Government - State/Local

Entity Abstract

This entity supports the Department of Science and Technology mission by operating and maintain bsl-2, bsl-3 and bsl-4 laboratories that provide a safe and secure environment for scientists to conduct testing and research vital to living amongst the world.

There are three main research components of the Department of science research. Regulation of Science Research which has consistently maintained 24/7 availability to ensure that Select Agents are not released into the environment. To meet the Select Agents regulation requirements, RMDR has established and provided a surveillance network within the world and dispatches enforcement personnel if there is a break in regulations.

19315 of 20000 characters left

Based on the previous drop-down selection, you are able to make changes to either entity name, type, or to the abstract.

Other section 1 fields are “greyed out” and are not available for edit.

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Type of Entity | *Government - State/Local*

Government - State/Local

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Save

Once the required change is made, click **Save**.
A dialog box will appear confirming the save.
Click **OK**.

webapp.ipsastest.com says
Section 1 successfully saved.

OK

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Notifications

Current Archived

| From | Type | Date And Time | Notification |
|--------------|----------------------------|----------------------|---|
| fte advanced | Form1 View | 12/6/2019 1:02:36 PM | Section 1 - Entity information for Entity 'eFSAP Test Entity' has been modified |

After clicking “Save,” the notifications section of the entity landing page will reflect the executed action.

Additional Assistance

- ❑ The eFSAP Resource Center has resources to assist with the use of eFSAP.
- ❑ For technical assistance with eFSAP, or for assistance with the Secure Asset Management System (SAMS), please submit a help request ticket at eFSAP Customer Support Request Form, email eFSAPSupport@cdc.gov, or call 1 (877) 232-3322.
- ❑ For all other inquiries regarding your entity's registration, please contact your designated FSAP point of contact (POC).

