Document Upload Categories and Locations in eFSAP

Forms

Form 1 Sections 1-5
- Section 1
- Section 2
- Section 3
- Section 4
- Section 5a
- Section 5b
- Section 5c

Form 1 Section 7A/C
- Attachment A
- Attachment B
- Attachment C
- Attachment D
- Attachment E
- Attachment F
- Attachment G
- Other

Form 2 (all sections)
- Supporting Documentation
- Response to Request for Information
- Other

Form 3
- Response to Request for Information
- Other

Form 1 Section 6
- Floor Plan
- Other

Form 1 Section 7B
- Destruction Records
- Intra-entity Transfer Records
- Other

Form 4A/B/C
- Response to Request for Information
- Other

Entity Home

Form 5
- Completed Form 5
- Correspondence
- Other

Facilities
- Floorplan
- HVAC Schematic
- Commissioning Documents
- Plumbing Schematics
- Other

Other

Restricted Experiments/Exclusions
- Request for Exclusion
- Request for Restricted Experiment
- Response for Information
  - ❖ Restricted Experiment
  - ❖ Exclusion
  - ❖ Inactivation
  - ❖ Other
- Other

Policy
- Request for Regulatory Interpretation
- Other

Entity Select Agent and Program Documents
- Access Permissions
- Allergy Prevention Information
- Allergy Prevention Program Records
- Animal/Plan Accounting Record
- Biosafety Drill/Exercise Documentation
- Biosafety Plan
- Biosafety Plan Review
- Biosafety Risk Assessment
- Biosafety SOP
- Biosafety SOP Review
- BSC Certification
- Chemical Hygiene Plan
- Chemical Hygiene Plan Review
- Decontamination System Information
- Decontamination System Validation
- Discrepancy Explanation
- Due Diligence Record
- Entity Self Inspection
- Exhaust HEPA Certification
- Facility Initial Verification
- Facility Reverification
- Fit Testing Record
- HVAC Information
- IACUC Document
- IBC Document
- Inactivation Certificate
- Inactivation Protocol
- Incident Response Drill/Exercise Documentation
- Incident Response Plan
- Incident Response Plan Review
- Incident Response Risk Assessment
- Incident Response SOP
- Incident Response SOP Review
- Insider Threat Awareness Information
- Insider Threat Awareness Record
- Intra-entity Transfer Record
- Inventory Record
- Occupational Health Program Information
- Occupational Health Program Record
- Other Standard Operating Procedure
- Other SOP Review
- Quarantine Information
- Quarantine Record
- Respiratory Protection Program
- Security (Plan) Risk Assessment
- Security Drill/Exercise Documentation
- Security Plan
- Security Plan Review
- Security SOP
- Staff Access Record
- Staff Training Curriculum
- Staff Training Record
- Tier 1 Suitability Information
- Tier 1 Suitability Record
- Visitor Access Record
- Visitor Training Curriculum
- Visitor Training Record
- Other

Inspection Module

Inspection Details – Pre-inspection Documents
- Directions to Entity
- Entry Requirements
- Other

Inspection Resolution – Post-inspection Documents
- Dispute of Inspection Finding
- Response to Dispute of Inspection Finding
- Response to Immediate Action Departure(s)
- Response to Final Departure(s)
- Response to Request for Information
- Other

Inspection Details – Inspection Documents (Collected on-site)
- Access Permissions
- Allergy Prevention Information
- Allergy Prevention Program Records
- Animal/Plan Accounting Record
- Attendance List
- Biosafety Drill/Exercise Documentation
- Biosafety Plan
- Biosafety Plan Review
- Biosafety Risk Assessment
- Biosafety SOP
- Biosafety SOP Review
- BSC Certification
- Chemical Hygiene Plan
- Chemical Hygiene Plan Review
- Decontamination System Information
- Decontamination System Validation
- Discrepancy Explanation
- Due Diligence Record
- Entity Self Inspection
- Exhaust HEPA Certification
- Facility Initial Verification
- Facility Reverification
- Fit Testing Record
- Floor Plan
- Form 2
- Form 3
- Form 4
- HVAC Information
- IACUC Document
- IBC Document
- Inactivation Certificate
- Inactivation Protocol
- Incident Report (non-Form 3)
- Incident Response Drill/Exercise Documentation
- Incident Response Plan
- Incident Response Plan Review
- Incident Response Risk Assessment
- Incident Response SOP
- Incident Response SOP Review
- Insider Threat Awareness Information
- Insider Threat Awareness Record
- Intra-entity Transfer Record
- Inventory Record
- Occupational Health Program Information
- Occupational Health Program Record
- Other Standard Operating Procedure
- Other SOP Review
- Pest Management Information
- Quarantine Information
- Quarantine Record
- Respiratory Protection Program Record
- Respiratory Protection Program Information
- Security (Plan) Risk Assessment
- Security Drill/Exercise Documentation
- Security Plan
- Security Plan Review
- Security Response Time Documentation
- Security SOP
- Staff Access Record
- Staff Laboratory Notebook
- Staff Training Curriculum
- Staff Training Record
- Tier 1 Suitability Information
- Tier 1 Suitability Record
- Visitor Access Record
- Visitor Training Curriculum
- Visitor Training Record
- Other