

At-a-Glance: Public Health Emergency Preparedness (PHEP) Budget Period 3 (BP3) Requirements

PHEP Program Requirements	Waived for BP3	Extension Allowed*	Credit Allowed for COVID-19 Response Activities
Full-scale exercise (FSE): pandemic influenza	No	No	Yes
FSE for Cities Readiness Initiative (CRI) local planning jurisdictions: pandemic influenza**	Yes	Yes	N/A
FSE: anthrax distribution	No	No	Credit allowed for COVID-19 medical countermeasure (MCM) activities in lieu of anthrax scenario.
FSE: anthrax dispensing	No	No	Credit allowed for COVID-19 MCM activities in lieu of anthrax scenario.
Joint functional exercise (FE) or FSE with Hospital Preparedness Program (HPP) and emergency management	No	No	Yes
Tabletop exercise (TTX): pandemic influenza scenario**	Yes	Yes	N/A
TTX: anthrax scenario**	Yes	Yes	N/A
TTX: administrative preparedness**	Yes	Yes	N/A
TTX: continuity of operations**	Yes	Yes	N/A
TTX: laboratory continuity of operations**	Yes	Yes	N/A
FE: pandemic influenza scenario for critical workforce	No	No	Credit allowed for COVID-19 response activities if there is verification that information was collected on vaccinating critical workforce groups.
Annual PHEP exercise (vulnerable populations)	No	No	Credit allowed for COVID-19 response activities if there is verification of inclusion of access and functional needs partners in their COVID-19 response.



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All drill requirements, including staff notification (formerly PHEP 3.1) and 24/7 emergency contact drills	Yes	N/A	N/A
Jurisdictional structure sheet submissions	No	No	N/A
Partner planning sheet submissions	No	No	N/A
Critical contact sheet (CCS) updates	No	No	N/A
Workforce training and development form submissions	No	No	N/A
All other ORR forms	Yes	N/A	N/A
CDC site visits	Yes***	Yes	N/A
CRI ORR site visits and data reporting to CDC	Yes	Yes	N/A
Jurisdictional risk assessments (JRA) **	Yes	Yes	N/A
Updated administrative preparedness plans**	Yes	Yes	N/A
MCM action plans	No****	No	N/A
PHEP Technical Assistance action plans	No****	No	N/A
Annual Inventory Data Exchange (IDE) tests	Yes	N/A	N/A
Performance Measures	No	No	No
LRN-B and LRN-C requirements	No	No	No
Attendance at annual Preparedness Summit	No	N/A	N/A
Attendance at Pacific Islands Preparedness and Emergency Response (PIPER) Summit	No	N/A	N/A

**Jurisdictions must contact their PHEP project officers to request extensions.*

***This five-year requirement is not being collected during BP3; deadlines for submission for recipients that have either expired already or will expire during BP3 are automatically extended to Budget Period 4.*

****CDC expects to resume in-person site visits when it is reasonable, feasible, and in accordance with CDC travel guidance.*

***** Submission of the MCM action plan and PHEP technical assistance action plan updates requires engagement with PHEP project officers; however, jurisdictions may consult with their project officers to reduce, alter, or temporarily suspend integrated action planning activities to concentrate efforts and resources on COVID-19 response activities. Jurisdictions with advancement action plan activities that are not feasible at this time must notify their PHEP project officers via email and indicate "Response to COVID-19 – No New Activity." CDC anticipates that efforts of jurisdictions around their action plans will increase as the intensity of the response eases over the course of BP3.*

