GIS Quick Tips

Presented by CDC's Division of Heart Disease and Stroke Prevention GIS Exchange

For more information visit the GIS Exchange website:

https://www.cdc.gov/dhdsp/maps/gisx/index.html

Are you having trouble trying to format text within the ArcMap environment? To avoid dealing with VB and Python scripts, try this workaround to get your text formatted exactly the way you want it:

◊ Use the drawing toolbar to insert a rectangle into the Map document.

Format your text in a word processing application. When you are finished formatting your text, use the 'copy' and 'paste' functions to add your text to the rectangle object you inserted into the Map document.

This method of adding text to your document works for titles, legends, and blocks of text. The font you choose needs to be present in ArcGIS in order to preserve your formatting, so choose a commonly used font such as Arial or Calibri.