



Community Conversation Toolkit

Historical Document

This Web site is provided by the Agency for Toxic Substances and Disease Registry (ATSDR) ONLY as an historical reference for the public health community. It is no longer being maintained and the data it contains may no longer be current and/or accurate.

The toolkit includes:

- **Community Conversation Toolkit (docs/Toolkit_complete.pdf)** [PDF, 1.74 MB]
 - Section 1: Introduction (docs/Toolkit_1intro.pdf) [PDF, 193 KB]
 - Section 2: Outreach Tips (docs/Toolkit_2outreach.pdf) [PDF, 314 KB]
 - Section 3: Instructions for Conveners and Facilitators (docs/Toolkit_3instructions.pdf) [PDF, 572 KB]
 - Section 4: Understanding the Issues (docs/Toolkit_4understanding.pdf) [PDF, 439 KB]
 - Section 5: Discussion Guide (docs/Toolkit_5discussion.pdf) [PDF, 640 KB]
 - Section 6: Summary Template (docs/Toolkit_6summary.pdf) [PDF, 205 KB]
 - Section 7: Sign-in Sheet (docs/Toolkit_7signin.pdf) [PDF, 13 KB]
- **National Conversation Fact Sheet (docs/Factsheet.pdf)** [PDF, 1.04 MB]
- Complete the **Summary Template, PDF (docs/Community Conversation Summary Template.pdf)** [PDF, 102 KB] | **Word (docs/Community Conversation Summary Template.doc)** [DOC, 56 KB], after your conversation and send it to the National Conversation team (nationalconversation@cdc.gov (<mailto:nationalconversation@cdc.gov>)).

Who should use the toolkit?

The toolkit is intended for use by community leaders with an interest in environmental and/or public health issues. These individuals may include community activists, health department officials, business leaders, leaders of faith-based groups, elected officials, planners, and others. We want input from anyone with a personal and/or professional interest in environmental or public health issues.

The community conversation toolkit is adaptable enough to provide interested environmental public health professionals a means for hosting meetings and gathering input from groups of their peers. Such a gathering might take place at a conference or in a workplace, for example.

Is there funding available?

We are sorry but the mini-grants to support community conversations provided by the National Environmental Health Association (NEHA) are no longer available.

What did we do with the summary reports of the community conversations?

The community conversation summary reports that conveners submitted are available on the [National Environmental Health Association's](http://www.neha.org/nationalconversation/index.html) (<http://www.neha.org/nationalconversation/index.html>) [☒](http://www.cdc.gov/Other/disclaimer.html) (<http://www.cdc.gov/Other/disclaimer.html>), (NEHA's) Web site. The team has also summarized major

themes and ideas from the community conversations in a synthesis report which served as the primary means for providing the results of the community conversations to the Leadership Council and work groups of the National Conversation. The Community Conversation Synthesis Report can be found on NEHA's Web site (http://www.neha.org/pdf/national_conversation/Community_Conversation_Synthesis.pdf) [. \(http://www.cdc.gov/Other/disclaimer.html\)](http://www.cdc.gov/Other/disclaimer.html).

The Leadership Council had primary responsibility for using community conversation input, and approached the results with two questions in mind: (1) Should certain issues or recommendations currently under consideration by the group be prioritized over others? and (2) Is the group failing to consider key issues or ideas that are important to the members of the public?

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